

The Robert Morris University 2023 Security and Fire Report

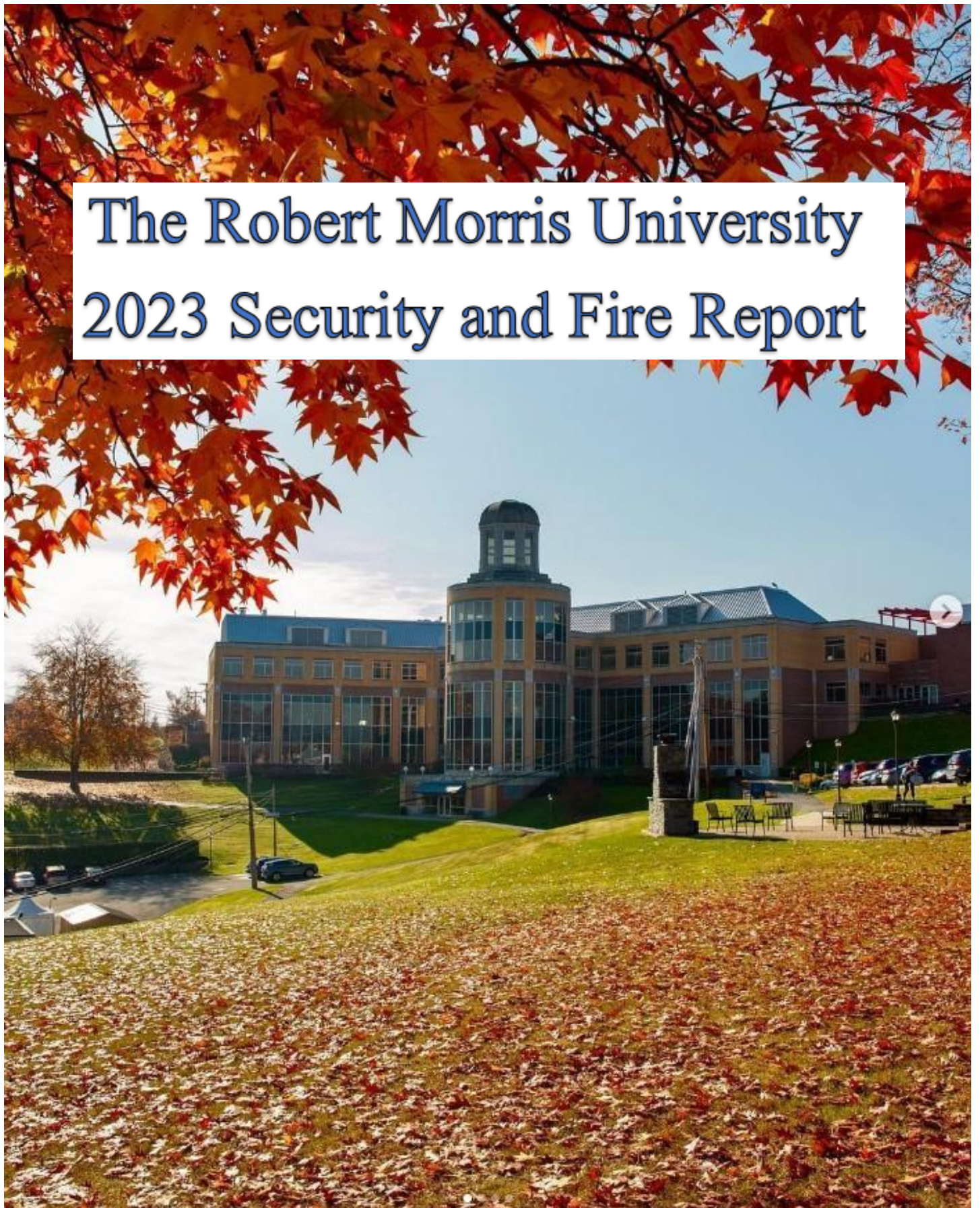
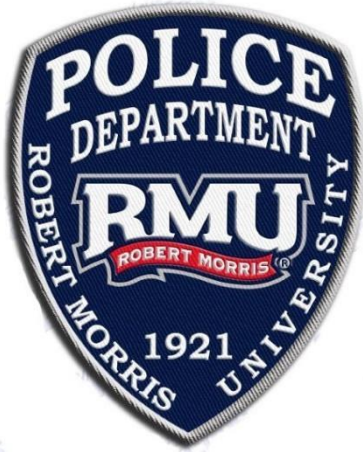


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Emergency: (412) 397-2424
Non-Emergency: (412) 397-2424
Website: <https://www.rmu.edu/about/public-safety>
Alerts: <https://www.rmu.edu/about/public-safety/rmu-alert>
Location: Barry Center
134 Campus Drive
Moon Township, PA 15108

University Counseling Center: (412) 397-5900
Resident Life Office: (412) 397-5252
Student Life Office: (412) 397-4352
Title IX Coordinator: (412) 397-5968

About Robert Morris University

Robert Morris University (“RMU”), founded in 1921, is one of the leading universities in the Pittsburgh region. RMU’s mission is to be the gateway to engaged, productive and successful careers and lives for its students and alumni.

RMU enrolls more than 3,400 undergraduate and graduate students from 46 states and U.S. territories, including the District of Columbia, and 30 countries. The 230-acre main campus in Moon Township, located 20 minutes from downtown Pittsburgh, is home to 1,500 residential students.

The 32-acre Island Sports Center on Neville Island provides state-of-the-art athletic facilities for the University and the local community. RMU also enrolls approximately 580 students whose degree programs are offered completely online.

RMU built its reputation by offering strong academic programs in traditional business fields such as accounting, finance, marketing, and management. To prepare students for success in a changing and competitive workforce, the University created programs in nursing, information systems, engineering, mathematics, science, education, and social sciences over the past two decades.

RMU emphasizes 8 core values: Collaboration; Excellence; Global Perspective; Inclusion; Innovation; Professional Focus; Responsiveness; and Transformation. RMU offers more than 100 degree and non-degree programs. RMU is a teaching-centered institution, featuring small classes taught by faculty members, not teaching assistants. The University employs 172 full-time and 168 part-time faculty members; 91% of full-time faculty hold terminal degrees. The student-faculty ratio is 15:1, and the average class size is 21.

One hundred clubs and organizations help students to develop leadership skills, network professionally, and meet friends. Student organizations include varsity, club, and intramural sports, sororities, fraternities, and student government. RMU has 16 NCAA Division I athletic programs, including football, men and women’s basketball, and rowing. For more information, visit www.rmu.edu.

Federal Legal Requirements—The Clery Act

Enacted in 1990, The Student Right to Know and the Campus Security Act helps to assist students in making decisions, which affect their personal safety, and to make sure higher education institutions provide students, prospective students, faculty and staff with information to avoid becoming the victims of campus crime. The Higher Education Act of 1998 and the subsequent amendment of the implementing regulations (34 C.F.R. 668.46 et. seq.) significantly expanded institutions’ obligations under the Act. The Act was also renamed the “Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act” (“Clery Act”). The Clery Act requires colleges and universities to:

- Publish an annual report by October 1 containing campus security policy disclosures and statistics for the previous 3 years and a fire safety report
- Collect, request, and disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities
- Provide “timely warning” notices of those crimes that have occurred and pose an ongoing threat to students and employees.
- Disclose a public crime log and keep a fire log

The Clery Act requires institutions to disclose statistics for reported crimes based on where the crimes occurred, to whom the crimes were reported, the types of crimes that were reported, and the year in which the crimes were reported.

State Legal Requirements – The College & University Security Information Act

The Pennsylvania Uniform Crime Reporting Act (18 P.S. §20.101 et. seq., “Act 180”), requires colleges and universities to:

- Report to the Pennsylvania State Police on an annual basis, crime statistics for publication in the FBI’s Uniform Crime Report, which collects data on additional categories of felony and misdemeanor crime.
- Report crime rates for all reportable offenses.
- Provide the numbers of enrolled students and employees.
- Disclose information and security policies on the types of available student housing, admission of visitors to housing facilities, measures to secure entrances and standard features to secure room doors.

The RMU Police Department is responsible for preparing and distributing this report. The Department works with many other departments and agencies, such as the Office of Student Life, the Office of Residence Life and the local police departments where our campuses reside

to compile the information. All community members are encouraged to use this report as a guide for safe practices on and off campus. It is available online at <https://www.rmu.edu/about/public-safety/clery>.

Each member of the University community receives an email that describes the report and provides its web address. For a paper copy of the report, please contact RMU Police Department at (412) 397-2424.

RMU Police Department —Who We Are

The RMU Police Department is the primary department at the University charged with creating a safe and secure environment. This task, however, is not one we can accomplish alone. Crime prevention, risk identification, and problem solving are the responsibilities of everyone. We ask you to join us in these efforts by reading this report and referring to it often. Our efforts to maintain a safe and secure environment rely on our ability to develop collaborative relationships with the many communities that make up the University. We hope you will find this report informative and helpful, and that your stay at Robert Morris will be both pleasant and safe.

The RMU Police Department is located on the Moon Campus in Moon Township, PA in the Barry Center. The department is open 24 hours a day, 365 days a year. The telephone number for emergency calls on campus using the University's phone system is 2424 or (412) 397-2424. The telephone number may be used for both emergency calls and routine business inquiries.

The department currently consists of 10 professional police officers dedicated to providing first-class service to the campus community. Officers patrol the campus and other University properties on foot, by bicycle, and in vehicles.

Campus Policing & Security Policies

Law Enforcement Authority

RMU Police Department is directed by the Chief of Police, under the General Counsel and Vice President for Legal Affairs and Risk Management. The department employs a Chief of Police, 1 Captain, 1 Sergeant, 1 Corporal and 6 police officers.

The RMU Police Department comprises both armed, sworn commissioned police officers and armed, non-sworn Public Safety Officers. The armed sworn police officers derive their law enforcement authority from the Constitution of this Commonwealth of Pennsylvania, Art. 6, and from Statute, 22 Pa. C.S. §501 of the Act of November 15, 1972, P.L. 1063 No. 271 ("Act 501"). Act 501 gives university police officers all the powers of a police officer in the Commonwealth, including arrest powers, both in and in the immediate vicinity of the corporation, in this case RMU Campus and property.

In June of 2017, the Office of Attorney General advised that the RMU Police Department has met the requirements set forth in the Criminal History Record Information Act ("CHRIA"), *see* 18 PA. C.S. 9102, and is designated a "criminal justice agency" under the laws of the Commonwealth of Pennsylvania.

All police officers are required to complete a basic police academy training course approved and authorized by the Pennsylvania Municipal Police Officers' Education & Training Commission ("Act 120"). They are required to keep certification current in order to carry a firearm related to their duties. Officers are required to attend mandatory in service training throughout the year to enable them to perform more efficiently and more safely.

The armed, non-sworn Public Safety officers are assigned to the Island Sports Center of Robert Morris University. They do not have arrest powers, but may detain an individual if they are involved in a criminal activity until turned over to a police officer. University Police Officers and Public Safety Officers are trained in CPR, First Aid, First Responder, and the use of AEDs (automatic external defibrillators).

Interagency Cooperation

RMU is a member of the Pittsburgh Council on Higher Education ("PCHÉ") along with 9 other local universities. The universities have developed and initiated a group Disaster Plan for a Mutual Aid Response should necessities arise. The plan provides for assistance in the event of emergency and provides for work force, housing, and equipment. Agency cooperation further exists with the local municipalities where the Moon campus and other University facilities are located.

Campus Security Authority

All students, faculty, staff, and guests are encouraged to promptly report criminal incidents, accidents, and other emergencies to the RMU Police Department, including when the victim elects to, or is unable (physically/mentally) to, make such a report. Students are also encouraged to report criminal incidents, accidents, and other emergencies to the Office of Student Life -- which houses Residence Life -- and the University's Title IX Office. Phone numbers for these offices are listed on page 2 of this Report.

The RMU Police Department takes reports of all crimes that occur within our jurisdiction. In addition, Community Advisors play a key role in maintaining a safe and secure environment in the residence halls. Community Advisors are expected to report criminal activity in the residence halls and to keep a log of incidents that occur during their shifts. Community Advisors are also responsible for responding to any emergencies that may arise in the residence facilities. When appropriate, staff from Residence Life, Student Life, and the RMU Police Department may be involved in answering a call for assistance or responding to reports of criminal activity.

Although every institution wants its campus community to report criminal incidents to law enforcement, we know that this reporting does not always happen. Even at institutions with a police department on campus, a student who is the victim of a crime may be more inclined to report it to someone other than the campus police. The Clery Act requires all institutions to collect crime reports from a variety of individuals and organizations that Clery considers campus security authorities ("CSA"). Additional information on RMU's CSAs can be found at <https://www.rmu.edu/about/public-safety/clery>.

Clery Act regulations define CSAs as:

- University police
- Non-police security staff responsible for monitoring university property
- People/offices designated under university policy as those to whom/which crimes should be reported
- University officials with significant responsibility for student and campus activities (exempted officials include pastoral and professional counselors)

Reporting Criminal Incidents and Other Emergencies

It is critically important that all crimes occurring on campus or in University owned or leased off-campus buildings and property be immediately and timely reported to the RMU Police Department to ensure that appropriate action is taken and to ensure inclusion in the annual crime statistics. For each incident reported, an investigation is conducted and a file is created. Crimes can be reported at any time of day or night, seven days a week:

- In person in the RMU Police Department office located in the Barry Center on campus
- By calling the RMU Police Department (412) 397-2424

If a victim or witness wishes to remain confidential or anonymous, they can report a crime to either a CSA or use the anonymous crime report form online on the RMU Police Department side at <https://www.rmu.edu/about/public-safety>.

Emergency Alert/Assistance Phone Application

The University employs the use of "RMU ALERT" for Emergency Notifications, which notifies subscribers if there is an incident/event on campus that threatens the RMU community. RMU issues emergency notifications for events that, in the professional opinion of the RMU Police Department, qualify as an immediate threat to the health and safety of the University community. All students, faculty, and staff are encouraged to register for the service at <https://www.rmu.edu/about/public-safety/rmu-alert>. Alerts are sent to registered cellular phones by voice and/or text messages, home phones, University phones, and email services. The Office of Residence Life has procedures for alerting people in individual halls, via their Community Advisors, phones, and signage. RMU Alert is managed in partnership with the IT Department. RMU Police Department provides them with the information necessary for the alert to be sent to the community.

Access to Campus Facilities and Residences

RMU is a private university and therefore has the right to limit access to its campus and control activities on its campus and related properties; but in the spirit of academic freedom and free expression of ideas, the University permits and encourages freedom of speech and assembly by all members of the University community. Activities that harm individuals, damage or deface property, block access to University buildings or disrupt activities will not be permitted. The enforcement of these restrictions will not depend in any way on the subject matter involved in a protest or demonstration. RMU endeavors to ensure the safety and security of the campus community. The

University has a Safety Committee that routinely monitors and makes recommendations with regard to issues such as landscaping, lighting, sidewalks, security, and life safety.

The Facilities Department is responsible for safety, security, fire and life safety equipment and maintaining the grounds while enhancing security by trimming or eliminating shrubbery when necessary, as well as by augmenting and updating lighting of walkways and parking lots.

Additional telephones are available in every classroom along with posted emergency numbers, evacuation maps, and emergency procedure flipcharts. All facilities and programs are available to all members of the University community who have a legitimate right to use and participate in them. Access by guests and other individuals is limited and restricted to specific facilities and programs. The University residence halls have rules and regulations regarding students and their guests and other individuals, which differ from the other University facilities and programs. These procedures can be found online at <https://www.rmu.edu/student-life/student-life-policies>. The Guide to Residence Living at RMU can be found at:

https://www.rmu.edu/sites/default/files/user_files/Guide%20to%20Residence%20Living.pdf.

Types of Student Housing Available and Policies Involved

A. Types of Student Housing Available (On-Campus, Single Room, Apartments, Double, Group, Coed, Undergraduate, etc.)

On-campus housing is generally available for first-time bachelors' level degree students who have graduated from high school less than five years from their first term of housing occupancy. Exceptions may include, but are not limited to, graduate assistants, students enrolled in the BS/MS integrated programs, and athletes completing their NCAA competition eligibility.

B. Policies on Housing Assignments and Requests by Students for Assignment Changes

RMU makes every effort to reasonably accommodate specific housing requests and reserves the right to place restrictions, change housing assignments, change requests, and deny housing requests in the best interest of health, discipline or the general welfare of the student, other students, and the University.

C. Policies Concerning the Identification and Admissions of Visitors in Student Housing Facilities

Each resident student has a key or identification card to the main outside entrance door and to their individual room. All outside doors are locked at all times. Each resident student is responsible for admitting their own guests in compliance with the University visitation policy which can be found in the Guide to Residence Living at RMU, located at https://www.rmu.edu/sites/default/files/user_files/Guide%20to%20Residence%20Living.pdf.

Overnight guests are only allowed on Friday and Saturday nights. The student's guest must register with the Office of Residence Life, and the host student is responsible for the behavior of his or her guests. All guests must present the proper means of identification when requested by a University official.

D. Measures to Secure Entrances to Student Housing Facilities

All exterior residence hall doors are locked 24 hours a day. The residence hall staff regularly monitors all outside doors to ensure that they are not blocked open in any way. Cameras are installed outside of each Residence Hall to monitor entry and exit.

E. Standard Security Features Used to Secure Doors and Windows in Student Rooms

Keys that cannot be duplicated are used for entrance doors and student room locks. All operable residence hall windows are equipped with locks and stops. Most traditional resident halls and apartment complexes are equipped with an identification card access system and closed-circuit video surveillance cameras.

F. Description of the Type, Numbers, and Training of Employees, Including Police Department Personnel Assigned to the Student Housing Facilities

All residence halls are assigned a full-time Area Coordinator and one or more Community Advisors, all of whom are knowledgeable about security policies and reporting procedures. Residence hall staff, students, or guests may request RMU Police Department assistance. RMU Police Department personnel patrol the interiors of all residence halls on a regular basis. Area Coordinators and Community advisors receive comprehensive training from RMU Police, Residence Life, and Title IX staff on an annual basis.

G. Policy and any Special Security Procedures for Resident Students during Low-Occupancy Periods, Such as Holidays and Vacation Periods

During low-occupancy periods, in addition to normal operational practices, guests are restricted to members of the student's immediate family.

H. Policy on the Housing of Guests and Others Not Assigned to Residence or Not Regularly Associated with the University

During the regular academic year, students' overnight guests must register with the Office of Residence Life. Sunday-Thursday, residents are allowed to have guests visit from 10:00 AM to Midnight. Friday and Saturday night's guests are allowed to visit until 2:00 AM and only after if they are registered to stay overnight. Overnight guests are not permitted Sunday-Thursday or if they are under 18 (without special permission).

Security Considerations in the Maintenance of Campus Facilities

RMU maintains a strong commitment to campus safety and security. Exterior lighting and landscape control are a critical part of that commitment. Representatives from various campus departments conduct security surveys to identify areas throughout the campus where lighting appears inadequate or that may require additional landscape control. RMU Police Department personnel assess the physical condition of campus facilities (including landscaping, grounds keeping and outdoor lighting) on their regular patrols of University property. If lights are discovered to be out or dim, officers report the condition to the Facilities Department who will initiate an online work order, which is acted upon by maintenance employees or outside vendors as soon as possible.

All members of the campus community are encouraged to report deficient physical conditions to the Operations Center by phone at (412) 397-4343.

Maintenance personnel are on-site at all times to respond to calls for emergency maintenance service regarding unsafe facility conditions or those raising concerns for personal safety and property protection. These conditions may include unsafe steps or handrails, unsafe roadways on campus and unsecured equipment. All unsafe conditions relating to student residence areas should be directed to the Office of Residence Life during normal business hours, 8:30 AM-5 PM, Monday through Friday (excluding holidays and breaks) at (412) 397-5252. After hours, unsafe conditions and emergencies should be reported to the RMU Police Department at (412) 397-2424.

Timely Warning Notices—Crime & Safety Alerts

To inform the University community of crime and/or safety issues, the RMU Police Department, in conjunction with other departments on campus, from time to time issues alerts to ensure that students, faculty, and staff are made aware of serious crimes and other important issues occurring on and near campus in a timely manner that pose a serious or continuing threat to safety. Members of the community who know of a crime or other serious incident should report that incident as soon as possible to the RMU Police Department so that the appropriate type of alert can be issued. Alternatively, community members should report crimes or other serious incidents to University administrators. Representatives of these offices will promptly notify and collaborate with RMU Police Department to issue an alert, if warranted.

“Crime Alerts” are issued to advise the community about individual crimes against persons (e.g., an assault or robbery), or a series of crimes against property (e.g., multiple office thefts or burglaries in residence areas) in which the University itself or a member of the University community is a victim that pose a serious or continuing threat to safety. RMU Police Department works closely with individuals reporting serious crimes to ensure a victim's privacy while also ensuring that the community has adequate information regarding potential risks.

“Safety Alerts” are issued concerning the following: (a) temporary disruptions in RMU Police Department services, public utilities; (b) serious crimes that occur in the surrounding neighborhoods or municipalities where University property is located; and (c) crime prevention tips prior to seasonal community events and holidays, and during freshmen orientation week and student move-in periods to reinforce and remind new and returning students of the need to take steps to ensure their own personal safety and the security of their belongings.

“Emergency Notifications” The University employs the use of **“RMU ALERT”** for Emergency Notifications, which notifies subscribers if there is an incident/event on campus that threatens the RMU community. RMU issues emergency notifications for events that, in the professional opinion of the RMU Police Department, qualify as an immediate threat to the health and safety of the University community. All students, faculty, and staff are encouraged to register for the service <https://www.rmu.edu/about/public-safety/rmu-alert>. Alerts are sent to registered cellular phones by voice and/or text messages, home phones, University phones, and email services. The Office of Residence Life has procedures for alerting people in individual halls, via their Community Advisors, phones, and signage. RMU Alert is managed in partnership with the IT Department. RMU Police Department provides them with the information necessary for the alert to be sent to the community.

Distribution of Crime & Safety Alerts

The RMU Police Department or the University Safety Committee may issue crime and safety alerts in two formats: hardcopy and electronic postings. Paper alerts are posted on bulletin boards in all academic buildings and residence halls by staff from the RMU Police Department and the Office of Student Life. Alerts are removed 30 days after their original posting dates.

Emergency Response and Evacuation Procedures

RMU has developed the following procedures to facilitate notification and evacuation responses in an emergency:

Upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty and employees occurring at RMU or the surrounding area, the University community will be immediately notified by RMU Alert as described above.

RMU will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system. If the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency, RMU will react accordingly.

The emergency notification process involves the receipt of information, the verification of this information, and the evaluation of the information, which then sets into motion the following actions:

- Determination if the entire campus community, or just an affected portion, will receive the emergency alert notification.
- Compilation of the content of the emergency alert message.
- Activation of the RMU Alert Notification System.

The following individuals, at a minimum, will routinely be involved in making these determinations/decisions:

- University Administrators to include, President, Provost, Senior Vice President and Vice Presidents and Directors of various other support groups
- Chief of Police or designee
- Incident Command Team Members
- Public Relations
- Chief Information Officer

The University will disseminate the emergency information using RMU Alert (text messages, emails, indoor phone announcements, and web page alert messages).

RMU tests RMU Alert at least annually (typically, more frequently) to ensure it is working properly. At least once per calendar year the University will conduct a full activation of RMU Alert, which is advertised to the RMU community beforehand. RMU keeps documentation of these tests.

In accordance with standard police and fire safety protocol, the RMU Police Department will initiate and coordinate campus or building evacuation. Building evacuation plans are displayed in each building. University Police will assist the affected portion of the RMU community in safely evacuating an emergency situation.

Daily & Weekly Crime Log

RMU Police Department maintains a daily crime log that records, by the date the incident was reported, all crimes and other serious incidents that occur on campus, in or on non-campus University owned or controlled buildings or property, or on public property that is within campus or immediately adjacent to and accessible from campus. The Daily Crime Log is available for public inspection at the department located at the Barry Center. The Daily Crime Log includes the nature, date, time and general location of each crime reported

to us, as well as the disposition of the complaint, if that is known at the time the log is created. The Police Department posts all incidents in the daily crime log within two business days of receiving a report of an incident. The Police Department reserves the right to exclude crime report information from the log in certain circumstances.

The information contained within this log is sent to the University newsletter, *The Sentry*, on a weekly basis for publication during semesters of operation, which can be found online at <https://www.rmusentrymedia.com/category/police-blotter/>

Crime Prevention Programs

While crime prevention is a top priority of the RMU Police Department, it cannot protect everyone at all times. Thus, every member of the community is encouraged to collaborate with the Police Department in this important effort. Together with other campus offices, the Police Department provides programs to enhance personal safety, teaches proactive crime reduction strategies, and helps community members develop personal safety habits, which contributes to a healthy community. The Police Department's crime prevention strategy rests on a multi-layered foundation of proactive patrol of the campus, crime prevention education and training, building and area security surveys and property registration. This approach relies on the dual concepts of eliminating or minimizing criminal opportunities, whenever possible, and encouraging community members to take responsibility for their own and others' safety.

Throughout the year, members of the Police Department are available to assist any individual or group in planning, presenting and coordinating programs of interest or concern, or conducting safety and security seminars in residence halls, department offices, and any other setting both on and off campus. Programs and safety efforts include:

Shots Fired—When Lightning Strikes: Freshman students, new employees, and faculty members are shown an 18-minute video with critical guidance on how to recognize and survive an active shooter. It prepares viewers with a survival mindset to increase the odds of surviving such an incident. The video is available for viewing in the Sentry Secured Services portion of the University's website at <https://www.rmu.edu/about/public-safety/programs>.

Community Policing Patrols: Police officers and Residence Life staff routinely patrol the residential areas throughout the campus. This collaboration successfully curbs incidents from occurring in the residence halls, always keeping in mind the privacy of the students.

Operation Identification: As part of the Pennsylvania Crime Watch Program, Operation Identification's goal is to deter thefts, burglary, and aid in the recovery of stolen items by encouraging the engraving of personal identification numbers on valuable property, and tracking important identifying information about such items. Thieves tend to shy away from property with engraved numbers due to the difficulty of selling it on the open market. If an item is stolen and later recovered, the identification number will assist law enforcement agents in returning it to its rightful owner. Students are encouraged to document all such items of value by make, model, and serial number and submit that documentation to RMU Police Department for safe keeping should the need arise.

Campus Crime & Safety Alerts: An alert is released by RMU Police Department any time a crime or other serious incident affects the safety of the community.

Alcohol & Other Drug Policies

RMU policy prohibits the unlawful possession, use, or distribution of alcohol and controlled/illicit drugs by any member of the University community on University property or as part of any of its activities. All community members are expected to fulfill their obligations and responsibilities pursuant to University policy as well as the laws of the United States and the Commonwealth of Pennsylvania (or applicable laws for other jurisdictions where RMU conducts programs or activities).

Applicable University policies permit taking action beyond, or separate from, any criminal action, which may be taken by authorities. Disciplinary action taken by the University may be in addition to criminal penalties. Both students and employees are subject to applicable state and federal laws. The University's Alcohol and Drug Policy is available at <https://www.rmu.edu/student-life/student-life-policies>.

Alcohol Policy

Students who are of legal age are permitted to consume alcohol under the following guidelines:

1. The presence of alcohol in the residence of students over the legal age of 21 is acceptable if not publicly displayed and if not used in the presence of or provided to those who are underage.
2. Tailgating is permitted in the designated tailgating lot only for home football games. Tailgating is subject to rules and standards set by the university's Tailgating Policy.

3. Public drunkenness or disorderly behavior while under the influence will result in appropriate disciplinary action.
4. Students who are underage may not possess or drink alcoholic beverages. Students who are underage may not be in the presence of others consuming alcohol, even if a room or apartment is shared by students on both sides of the legal drinking age.
5. Substantial quantities of alcoholic beverage or common source containers (e.g., beer kegs, beer balls or punch bowls) may not be brought onto campus.
6. Alcoholic beverage bottles, cans, empty kegs, beer balls, taps, etc. may not be used for decorative purposes in the residence halls.
7. Alcoholic beverages will not be allowed at any event on campus unless expressly approved by the University.
8. Individuals or groups sponsoring formal or informal events off-campus are responsible for upholding the Pennsylvania alcohol law.
9. Students are responsible for removing containers of alcohol for a room, suite, or apartment, when asked by a residence life staff member. Housekeeping staff are not responsible for cleaning or removing alcohol related container trash.
10. No residence hall room, lounge, common area, space or assigned student organizational suite may contain paraphernalia or equipment for drinking games. Students are prohibited from participating in drinking games in the residence halls. The definition of drinking games includes but is not limited to the consumption of shots of alcohol, liquor or alcoholic beverages, the practice of consuming shots equating to one's age, beer pong, century club, dares or any other activity involving the consumption of alcohol which involves duress or encouragement related to the consumption of alcohol. Apparatus for easy alcohol consumption such as beer bong, funnels, or ice luges are also prohibited to be used on campus.

Students who violate the Alcohol Policy can be disciplined under the University's Code of Student Conduct process and may be prosecuted under the Pennsylvania criminal statutes. Even if the criminal justice authorities choose not to prosecute, the University can pursue disciplinary action, which may result in dismissal from the University.

Drug Policy

The use, possession or distribution of narcotics or other controlled substances is prohibited, except as expressly permitted by law on University premises, and is considered contrary to the Code of Student Conduct. Paraphernalia associated with the use of illegal substances is not permitted on University property or at University sponsored events. Hookah pipes and/or other legal smoking devices are prohibited in the residence halls. Athletes should be aware as well that a positive drug test constitutes a violation of the University drug policy. The University encourages all members of the RMU community to be aware of the consequences of the use, possession or distribution of narcotics or other controlled substances.

Individuals charged with use, possession or distribution of narcotics or other controlled substances can be disciplined under the Code of Student Conduct and may be prosecuted under Pennsylvania criminal statutes. Even if the criminal justice authorities choose not to prosecute, the University can pursue disciplinary action, which may result in dismissal from the University.

Alcohol & Drug Abuse Education Programs

RMU has alcohol and other drug abuse prevention programs, which serve the campus community. Other educational programs are available. Further information is included in the RMU Drug-Free Workplace Act Policy. A copy may be obtained from the Human Resources Department.

The RMU Counseling Center is available to meet with students who are concerned about their own, or a friend's, alcohol or drug abuse. Counselors can provide referrals and support to students who are struggling with their drug or alcohol use and will help the student connect with local agencies to find the needed resources. Additional resources are available at <https://www.rmu.edu/why-rmu/campus/counseling-center/drug-alcohol>.

Sexual Harassment / Misconduct

The University is a community of trust whose existence depends on strict adherence to standards of conduct set by its members. Sexual harassment / misconduct is a serious violation of these standards and will not be tolerated.

The University encourages all members of the University community to be aware of both the consequences of sexual harassment / misconduct and the options available to both the accuser and the accused. The University urges the accuser to seek assistance using any appropriate resources.

A student charged with sexual harassment / misconduct can be disciplined under the Code of Student Conduct, as well as under the University's Policy on Sexual Misconduct and Relationship Violence, and may be prosecuted under Pennsylvania criminal statutes. Even

if the criminal justice authorities choose not to prosecute, the campus can pursue disciplinary action. This disciplinary action could result in dismissal from the University.

RMU defines Sexual Harassment in its Policy on Sexual Misconduct and Relationship Violence, which includes sexual contact without consent. To constitute lack of consent, the acts must be committed either by force, intimidation, or through use of the victim's mental incapacity or physical helplessness. Verbal misconduct may constitute Sexual Harassment, which is also prohibited under University regulations and is specifically addressed in University policies outlined in the Title IX resources provided by the Title IX Office at <https://www.rmu.edu/about/titleix>.

The University has an obligation to uphold the laws of the state of which it is a part. While activities covered by the laws of the Commonwealth of Pennsylvania and those covered by the University's rules may overlap, the Commonwealth's laws and the University's rules operate independently and do not substitute for each other. Sexual misconduct allegations are also subject to guidelines outlined by Title IX of the Education Amendments Act of 1972.

The University may pursue enforcement of its own rules, whether or not legal proceedings are underway or in prospect, and may use information from third party sources, such as law enforcement agencies and the courts, to determine whether University rules have been broken. The University will not attempt to shield members in the University community from the law, nor would it intervene in legal proceedings on behalf of a member of the community. Membership in the University community does not exempt anyone from local, state, or federal laws but rather imposes the additional obligation to abide by all of the University's regulations.

Education and Training Related to Sexual Harassment

In an effort to reduce the risk of Sexual Harassment, the University utilizes a range of campaigns, strategies, and initiatives. Mandatory educational programs are provided to all incoming students and employees, during new student and new employee orientation and throughout an incoming student's first semester through the First-Year Seminar Program. These programs and others offered on an ongoing basis are designed to enhance awareness and primary prevention, including the importance of bystander intervention, potential warning signs of abusive behavior, the relationship between alcohol and Sexual Harassment, and definitions of consent.

These programs also educate the University community about the University's policies and procedures for reporting and responding to Sexual Harassment. All employees who interact with students will receive annual training on these important topics. Any employee potentially involved in the investigation or adjudication of reports of Sexual Harassment will receive specialized training on issues related to Sexual Harassment as well as the University's Sexual Misconduct reporting, investigation, and adjudication procedures.

RMU's Title IX Office promotes awareness throughout the year by utilizing programs that engage the campus community and that further enhance understanding of dating violence, domestic violence, sexual assault, and stalking. The Title IX Office also provides campus resources on reporting Sexual Harassment, as well as resources on risk reduction and Bystander Intervention. These resources are housed at <https://www.rmu.edu/about/titleix>.

If You or Someone You Know is a Victim of Sexual Assault or Other Violence (Bystander Intervention)

- **Get to a safe place as soon as possible** – Following an assault, the primary concern is to get the survivor to a safe place.
- **Contact someone that you can trust** – A friend who can stay with and support them.
- **Try to preserve all physical evidence** – Preservation of physical evidence is important to the successful criminal prosecution of offenders. In order to preserve such evidence, survivors should not shower, douche, change clothes or bedding, brush their teeth or gargle, eat or smoke, or comb their hair before seeking medical attention. Any clothing items that have been removed should be placed in a paper bag and taken to the hospital.
- **Seek medical attention** – All survivors of sexual assault or other violence are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well-being. Even if there is no external physical injury, survivors can be tested for sexually transmitted diseases, pregnancy, and internal trauma.
- **After finding safety** and seeking medical attention following an assault, the survivor should immediately try to document everything they remember about the incident, including the physical description of the suspect(s), any information about the identity or location of the suspect(s), and the use of any threats or force.
- **Contact either RMU Police Department or local law enforcement** – Sexual assault and other forms of violence are crimes, and survivors have the opportunity to press criminal charges and/or pursue action through the University, as discussed in more detail below under "Reporting Sexual Harassment."
- **Seek additional counseling and support** – A variety of resources are available to support victims of sexual assault or other forms of Sexual Harassment, both on and off campus, as discussed in more detail below.

Reporting Sexual Harassment

RMU strongly encourages reporting of any incidents of alleged Sexual Harassment, by instituting a criminal process and/or an institutional process. The criminal process begins by contacting local law enforcement authorities by dialing 911. A victim can initiate the institutional process by contacting either RMU Police Department at (412) 397-2424 or the Title IX Office at (412) 397-5968. The RMU Police Department can also assist in initiating the criminal process, if the victim so chooses. Any University official who receives notice of an incident of alleged Sexual Harassment, and who is not bound by a professional obligation of confidentiality, (e.g., mental health counselors or members of the clergy) is required to report the incident to the Title IX Coordinator.

A victim may choose not to report an incident of alleged Sexual Harassment but may still want to talk with someone about what happened. Confidential resources are discussed below under “Confidential Resources and Support for Victims of Sexual Harassment.”

The University is required by law to accurately report crimes, including all criminal sex offenses, in the Annual Security Report. Any crime reported to any Campus Security Authority must be counted for Clery Act purposes. The University will make all reasonable efforts to ensure that an alleged victim’s name and other identifying information are not disclosed.

Confidential Resources and Support for Victims of Sexual Harassment

If a victim does not wish to disclose or report an incident to campus officials or law enforcement, they may choose to speak with an on- or off-campus counselor. Confidential resources will not share information with the University, unless there is an imminent risk or threat to self or others.

Counselors are available to students through the campus Counseling Center at (412) 397-5900. Confidential counselors are available to employees, 24 hours a day, through the University’s Employee Assistance Provider, WorkPartners Life Solutions, at 1-844-833-0527. Any member of the University community may utilize the services of Pittsburgh Action Against Rape, which offers a 24-hour hotline and counseling services, at 1-800-END-RAPE.

Protecting Individuals and Witnesses Reporting Sexual Misconduct

A. Supportive Measures

RMU is obligated to consider and address a student’s reasonable request for a living and/or academic situation change following an alleged sex offense. Supportive measures are determined and implemented on a case-by-case basis.

Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. Supportive measures applicable to students will be enforced under the Code of Student Conduct, and the Title IX Policy, as appropriate, by the Title IX Coordinator and Dean of Students. Supportive measures applicable to employees will be enforced by the Vice President of People and Culture.

B. Prohibition on Retaliation

Retaliation against any person for filing, supporting, or providing information in good faith in connection with a complaint of Sexual Harassment is strictly prohibited and will result in disciplinary action. Any person who feels that they have been subjected to retaliation should promptly report their concerns to the Title IX Office at (412) 397-5968 or RMU Police Department at (412) 397-2424.

C. Limited Immunity for Related Misconduct

The University’s primary interest is in protecting the well-being of the members of the University community and addressing, and remedying the effects of, Sexual Harassment. The University will consider offering victims of Sexual Harassment and witnesses limited immunity from discipline for violations of other University policies as appropriate in order to encourage reports of Sexual Harassment.

Investigation Procedures and Protocols

The University will make a good faith effort to complete investigations as promptly as circumstances permit and will communicate regularly with the parties to update them on the progress and timing of the investigation. The nature, extent, and complexity of allegations, including the availability of witnesses, police involvement, etc., may impact the length of an investigation. Receipt of a complaint will trigger an initial assessment of the complaint by the Title IX Coordinator.

Promptly upon receipt of a formal complaint, the Title IX Coordinator will appoint an Investigator or Investigators. This Investigator may be a staff or faculty member, or a trained third-party investigator retained but not employed by the University. The Title IX Coordinator will inform both the Complainant and the Respondent of their ability to have one advisor of their choice accompany them to any investigative meetings.

In the event that a complaint includes allegations that are also under review by law enforcement authorities, the investigator(s) will, upon request from such authorities, adjust the timing of the investigation so that it does not compromise the criminal investigation.

Adjudication Procedures

The Title IX Coordinator will coordinate the adjudication and resolution of the complaint, including the imposition of sanctions, in accordance with University policies applicable to student or employee misconduct (as applicable). The resolution of the complaint will be based on the results of the investigation, informal resolution, or official hearing, as applicable. An official hearing is subject to a preponderance of the evidence standard. A preponderance of the evidence standard shall mean “more likely than not,” or greater than fifty percent (50%) likelihood that the incident did or did not occur. Regardless of the process utilized, the University commits to providing the parties with timely notice, equal opportunities to be heard, and equal opportunities to respond to the allegations reported.

Students found to be in violation of the University’s Title IX Policy may be subject to sanctions including, without limitation, mandated counseling and/or educational sanctions, disciplinary probation, expulsion from campus housing, and/or expulsion or suspension from the University. Employees found to be in violation of the University’s Title IX Policy may be subject to sanctions including, without limitation, verbal or written reprimand, compensation adjustments, withholding a promotion or pay increase, temporary suspension without pay, reassignment of employment, and/or termination of employment. In assessing sanctions and their length, if applicable, the University gives consideration to whether a given sanction will (a) bring an end to the violation in question; (b) reasonably prevent the recurrence of a similar violation; and (c) remedy the effects of the violation.

Both parties will be notified in writing of the outcome of the complaint, all applicable sanctions and remedies (subject to any privacy concerns regarding specific remedies offered to the complainant), and the procedures for appeals. Either party may appeal the outcome of the resolution of the complaint in accordance with the Title IX Policy. Both parties will be notified in writing of the outcome of the appeal.

Confidentiality

The investigation and resolution of Sexual Harassment complaints are conducted confidentially, with information shared internally between administrators on a “need to know” basis only. Where information must be shared in order for the investigation to move forward, the complainant will be informed. Privacy of the records specific to the investigation is maintained in accordance with Pennsylvania law and the federal Family Educational Rights and Privacy Act of 1974 (FERPA). Any public release of information to comply with the timely warning requirements of the Clery Act will comply with applicable privacy laws.

Campus Sex Crimes Prevention Act—Advising the Campus Community about Sex Offenders

The “Campus Sex Crimes Prevention Act” (section 1601 of Public Law 106-386) is a federal law enacted on October 28, 2000, that provides for the tracking of convicted sex offenders. Effective October 2002, all states must notify institutions of higher education when a convicted sex offender registered with the state under “Megan’s Law” is enrolled or employed by a college or university. The Pennsylvania State Police Megan’s Law Unit receives information on current registered sex offenders residing within the state/University community. Information regarding registered sex offenders in the Commonwealth of Pennsylvania may be obtained by accessing the Pennsylvania State Police web page at www.pameganslaw.state.pa.us/.

Workplace Violence

RMU has a strong commitment to its employees to provide a safe, healthy, secure, and respectful work environment for all members of the University community. The presence of weapons and violence in the workplace during working hours or otherwise are inconsistent with these objectives. Violence is a form of serious misconduct that undermines the integrity of the employment relationship. You should not be subject to physical violence, threats, or intimidation. The University expects all of its employees to perform their duties safely and productively. Violations of this policy by any individual on University property will lead to disciplinary action, up to and including termination and/or legal action as appropriate.

Reporting Workplace Violence

All members of the University community have a responsibility to report threatening or violent behavior, whether that behavior is exhibited by a member of the RMU community or by visitors to the campus.

Any employee who becomes aware of, or believes that they have witnessed, an incident of violent or threatening behavior, or who is the recipient of threatening and/or violent behavior, should immediately report such incident(s) to the RMU Police Department and the employee's supervisor, the supervisor's manager or Human Resources. Individuals should also notify the RMU Police Department at (412) 397-2424 if the employee believes that someone may be in imminent danger or if the incident in question resulted in anyone being physically harmed. Such behavior should be reported regardless of the personal or professional relationship between the apparent perpetrator and victim. In order to protect the reporting individual(s) as well as the alleged offender from possible retaliation, a report of threatening and/or violent behavior is disclosed only to those accepting the report; to individuals with a need to know; to law enforcement; and as required by law or court order.

Protection from Abuse/Restraining Orders

All individuals who apply for or obtain a temporary or permanent Protection from Abuse Order or Restraining Order listing any RMU location as a protected area must provide the RMU Police Department with a copy of the order. The RMU Police Department understands the sensitivity of this information and respects the privacy of the reporting person. Procedures are in place to maintain the confidentiality of the information. Unless the RMU Police Department deals with outside law enforcement, the RMU Police Department redacts any identifying information provided in connection with public records requests.

Missing Student Notification Policy

This policy contains the official notification procedures for RMU concerning missing students who reside in on-campus housing, in accordance with the requirements of the Higher Education Opportunity Act of 2008 (HEOA). The purpose of this policy is to promote the safety and welfare of members of the University community through compliance with HEOA requirements. This policy should be adhered to by all faculty, staff, and students.

- A. During the course of the investigation, University Police will determine if the student has been missing more than 24 hours. In such an event, the surrounding law enforcement agencies and the student's emergency listed contact will be notified of the missing student. If the missing student is under the age of 21 and not emancipated, RMU Police Department or designee will notify the student's parent or legal guardian immediately after they determine that the student has been missing for more than 24 hours.
- B. In addition to registering emergency contacts, students residing in on-campus housing have the option to identify confidentially an individual to be contacted by University Police in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, the University will notify that person no later than 24 hours after the student is determined to be missing. Students who wish to identify a confidential contact can do so by completing the appropriate paperwork during check-in procedures.
- C. This policy is effective from the date of issuance and will be made available to all members of the campus community. Its availability will be through postings on the college website, emergency response plan manual, Residence Life handouts/publications, and statistical information brochures issued by the RMU Police Department.

Missing Student Notification Practice

- Any student under the age of 21 shall be reported missing immediately to the National Crime Information Center (NCIC), as part of the national “Amber Alert.”
- All reports of missing students shall be directed to RMU Police Department, which will work with the Office of Residence Life to determine whether the student is missing in accordance with this policy.
- Upon check-in to the campus residence halls, suites, or apartments, all students will have the opportunity to identify an individual to be contacted by the University in case the student is determined to be missing.
- For students under the age of 21, that notification will be made to the student’s parent or guardian immediately after the student is determined to be missing.
- Any notification to parents, guardians, or designated contacts will be made by either the RMU Police Department or its designee.

Missing Student Notification Procedure

- Any report of a missing student should immediately be directed to the RMU Police Department
- The RMU Police Department will notify the Office of Residence Life and the two departments will work in conjunction to do the following:
 - Attempt to make contact with the student reported missing by calling the student’s cell phone number on file, going to the student’s room (keying in if no answer), interviewing roommate(s) and floor mate(s) concerning the last time the student was seen and any known plans the student may have made
 - Check the student’s card access log to determine when the last time they entered a building, or used their meal plan, etc.
 - Check class schedule and look for the student in the classroom, if applicable.
 - Contact faculty member(s) regarding attendance if appropriate.
 - Determine a timeline of when the student was last accounted for.
- The Director of Residence Life in conjunction with the Dean of Students will initiate whatever action is deemed appropriate under the specific incident’s circumstances.
 - If it is determined that 24 hours have passed with no known whereabouts, RMU Police Department or designee will notify the missing student’s designated contact or, if the student is under the age of 21, their custodial parent or guardian.
 - If it has been less than 24 hours, and the student’s absence does not appear irregular or suspicious, a note will be left at the student’s room requesting that they contact RMU Police Department immediately upon their return. If at the 24-hour mark the student still has not returned, then the above stated actions will take place.
 - If the reporting party is concerned for the missing student’s well-being or is concerned the individual may be harmful to self or others, then notification to RMU Police Department should be immediate.

Missing Student Notification to Residential Students Concerning the Missing Student Policy

- At check-in to the residence halls and apartments
- Discussed during the mandatory hall meetings
- Included in the Annual Security & Fire Report

The RMU Police Department utilizes “A Child is Missing” Alert Program as a tool in recovery of missing children, the elderly, the disabled, and college students missing on campus. Several officers have received specialized training with the use of this investigative tool.

Campus Fire Safety Report and Statistics

Campus Fire Safety Right-to-Know

This portion of this guide is published annually in compliance with section 485(i) of the Higher Education Opportunity Act, otherwise known as the Campus Fire Safety Right-to-Know. All currently registered students, as well as employees are notified by email on or before October 1st of each year of the report's availability, the exact electronic address at which the report is posted, a brief description of the report's contents, and a statement that the University will provide a paper copy of the report upon request at RMU Police Department located in the Barry Center on campus.

The electronic version of this report is available online at <https://www.rmu.edu/about/public-safety/clery>. RMU informs all prospective students and employees of the University of the guide's availability, provided with a summary of its content, and given the opportunity to request a copy from the RMU Police Department.

Fire Log Report

RMU Police Department maintains a written, easily understood fire log that records the date and time a fire occurred, the nature of the fire and the location of the fire in all residential areas. This report is available for viewing at RMU Police Department located in the Barry Center at any time.

An example of the log is below:

Robert Morris University – Fire Log			
Date of Fire	Time of Fire	Nature of Fire	Location of Fire

Fire Drills, Evacuation, and Fire Safety Education

Each resident receives a copy of the "Guide to Residence Living." The guide contains resources for learning more about evacuation procedures, fire safety, prohibited items, and fire equipment. This guide may be found electronically at the following website: https://www.rmu.edu/sites/default/files/user_files/RMU%20Guide%20to%20Residence%20Living.pdf

Fire drills are scheduled in residence hall facilities once per semester. All residents and guests are required to evacuate the building when an alarm is activated. During a fire alarm, evacuate the building by using stairs and moving away from the building a distance equal to the approximate height of the building. Do not block parking or service road and entrance areas, as these may be needed by emergency responders. Drills will be evaluated for their effectiveness by RMU Police Department and Office of Residence Life staff.

Smoking or any type of open flame is not permitted within Residence Hall facilities including candles, incense, or any type of flame cooking devices. Additionally, other prohibited items include cooking appliances (hotplates, toaster ovens), space heaters, and halogen lamps.

Smoking/Open Flame/Portable Electronic Device Policy

RMU policy does not permit smoking at any time inside University buildings, residence halls, offices, University vehicles or any other interior space. Smoking is not permitted within 15 feet of any entrance door, open window or air intake. Individuals desiring to smoke may do so in the designated areas where ash receptacles are located. Violators of this policy are subject to appropriate disciplinary action.

Smoking is defined as inhaling, exhaling or holding any lighted cigarette, cigar, pipe or similar product or device. This policy includes hookahs, vaporizers, and electronic vapor devices.

For fire safety reasons, possession and/or burning of candles or incense or the use of other open-flame devices are prohibited in University housing and will be confiscated if found.

The University permits small microwaves in residence halls. Microwaves must be U.L. approved and may not exceed a stated FCC rating of 700 watts. Students are permitted to bring their own personal-size refrigerators into the residence halls. The total size of the refrigerator/freezer, combined, may not exceed three cubic feet. Dangerous electrical devices, including halogen lamps, hot plates, etc., are NOT permitted in the residence halls. In addition, students are NOT permitted to install black lights in any residence hall light fixture

provided by the University. Cooking appliances are only permitted in Lexington and Concord Halls. Students are responsible for keeping their rooms clean and in good order at all times and are advised to bring their own cleaning supplies.

Reporting a Fire

Individuals should notify RMU Police Department at (412) 397-2424 that a fire occurred so that it can be included in statistics.

Fire Safety Procedures

The following fire response procedures will be used by RMU in a fire situation available online in the Safety Policy Manual at <https://www.rmu.edu/about/facilities-management/safety-services>.

- A. In the event that you discover fire, see flames, or smoke or there is an activation of the building fire alarm or similar system, all occupants must begin an orderly evacuation of that facility. Persons should remember the “**RACE**” acronym when responding to a fire/alarm situation.
 1. **RESCUE.** If it is safe to do so, Rescue anyone who may be in imminent danger of fire or smoke. Do not use the elevators. Be aware of persons who may need assistance. **RMU faculty and staff provide direction regarding evacuation to students and visitors in their area.**
 2. **ALARM.** Activate the closest fire alarm pull station. Most pull stations are located within a few feet of a stairwell or building exits. Call the University’s emergency number (**412-397-2424**) to report the nature of the incident and exact location.
 3. **CONTAIN.** Close all doors and windows, even if you are not in the affected area. Shut off all fuel sources, such as piped gas.
 4. **EVACUATE.** Evacuate the building to your designated assembly point safely away from the fire. Fire Extinguishers are located throughout RMU facilities, but should only be used by persons trained on their proper use.
- B. Persons shall not re-enter a facility until an approval (All Clear) is given by RMU Police Department and/or the local fire department.
- C. Evacuation and Exit Routes:
 1. All departments and building occupants shall identify a primary and secondary means of evacuation. Do not use building elevators to evacuate. In multi-level facilities, a stairwell designated as an exit provides a safe and immediate means of egress.
 2. When evacuating, remember to keep low to the ground to minimize smoke inhalation.
 3. Feel closed doors for heat before opening. If the door feels hot, do not open.
 4. Doors, corridors, or passageways leading directly to an exit must be kept clear of obstructions at all times. Areas outside a building entrance/exit must also be kept clear of obstructions to provide free and unobstructed egress.
 5. Emergency Evacuation Assembly Points: In the event of a fire or similar emergency that requires building evacuation, all University Departments will have one or more designated “Emergency Assembly Point(s)” outside of the building. Students and visitors must evacuate to the Emergency Assembly Point(s) with University faculty and/or staff.
- D. All Clear
When the fire is extinguished, the smoke cleared, and the fire alarm system reset, an “All Clear” will be announced by RMU Police Department. At this time, you may re-enter the building.

Fire Safety Inspections and Improvements

Fire protection systems are tested on a regular basis under the supervision of the Facilities Department. Improvements, upgrades, or repairs to fire safety systems are made when tests or evaluations indicate a problem exists. Notify Facilities Management or RMU Police Department whenever you notice damage or a possible problem with fire protection equipment. In addition, Office of Residence Life staff performs resident room inspections twice per semester and once over the summer. Any fire safety violations will be cited and referred for immediate correction.

Tampering with Fire Safety Equipment

Tampering with fire safety equipment, activating a false alarm, or discharging extinguishers is strictly prohibited and poses an immediate safety risk for residents and their belongings. Individuals found responsible for such activities may face immediate suspension from housing and/or the university and possible criminal prosecution.

Definitions Related to Fire Safety Report

Fire: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Unintentional Fire: A fire that does not involve an intentional human act to ignite or spread fire into an area where there should not be.

Intentional Fire: A fire that is ignited, or that results from a deliberate action, in circumstances where the person knows there should not be a fire.

Fire Drill: A supervised practice of a mandatory evacuation of a building for a fire.

Fire-Related Injury: Any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

Fire-Related Death: Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire, or deaths that occur within one year of injuries sustained as a result of the fire.

Fire Safety System: Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire including: Sprinkler or other fire extinguishing systems, Fire detection devices, standalone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights, smoke-control and reduction mechanisms, and Fire doors and walls that reduce the spread of a fire.

Value of Property Damage: The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity, including: contents damaged by fire, related damages caused by smoke, water, and overhaul, however it does not include indirect loss, such as business interruption.

Fire Safety System Report

Robert Morris University - Fire Safety Systems						
Residential Facilities	Fire Detection System	Fire Suppression System	Pull Stations	Fire Extinguishers	Monitoring System	Fire Drills Each Year
Adams Hall 332 Massey Way	Yes	Sprinklers	Yes	Yes	Notifier NFS-640	2
Braddock Hall 200 Grant Street	Yes	Sprinklers	Yes	Yes	Notifier APF-200	2
Concord Hall 3020 Concord Way	Yes	Sprinklers	Yes	Yes	Edwards EST Quick Start	2
Gallatin Hall 329 Massey Way	Yes	None	Yes	Yes	Notifier NFS-640	2
Hamilton Hall 326 Massey Way	Yes	Sprinklers	Yes	Yes	Notifier NFS-640	2
Hancock Hall 318 Massey Way	Yes	Sprinklers	Yes	Yes	Notifier NFS-640	2
Lexington Hall 3021 Concord Way	Yes	Sprinklers	Yes	Yes	Edwards EST-2	2
Madison Hall 342 Massey Way	Yes	Sprinklers	Yes	Yes	Notifier NFS-640	2
Marshall Hall 323 Massey Way	Yes	None	Yes	Yes	Notifier NFS-640	2
Monroe Hall 336 Massey Way	Yes	Sprinklers	Yes	Yes	Notifier NFS-640	2
Ross Hall 320 Massey Way	Yes	None	Yes	Yes	Notifier NFS-640	2
Salem Hall 248 Colonial Way	Yes	Sprinklers	Yes	Yes	Notifier NFS-640	2
Washington Hall 3022 Concord Way	Yes	None	Yes	Yes	Notifier NFS-640	2
Yorktown Hall 8256 University Blvd.	Yes	Sprinklers	Yes	Yes	Notifier NFS-640	2

All above listed residential building are located in Moon Township, PA 15108

Fire Injury & Damage Report

FIRE, INJURY, AND DAMAGE REPORT - 2022						
RESIDENTIAL FACILITIES	Number of Fires	Cause of fire	Number of Injuries	Injuries Requiring Medical Attention	Number of Deaths	Value of Property Damaged
Adams Hall	0	0	0	0	0	0
Braddock Hall	0	0	0	0	0	0
Concord Hall	0	0	0	0	0	0
Gallatin Hall	0	0	0	0	0	0
Hamilton Hall	0	0	0	0	0	0
Hancock Hall	0	0	0	0	0	0
Lexington Hall	0	0	0	0	0	0
Madison Hall	0	0	0	0	0	0
Marshall Hall	0	0	0	0	0	0
Monroe Hall	0	0	0	0	0	0
Ross Hall	0	0	0	0	0	0
Salem Hall	0	0	0	0	0	0
Washington Hall	0	0	0	0	0	0
Yorktown Hall	0	0	0	0	0	0

FIRE, INJURY, AND DAMAGE REPORT - 2021

RESIDENTIAL FACILITIES	Number of Fires	Cause of fire	Number of Injuries	Injuries Requiring Medical Attention	Number of Deaths	Value of Property Damaged
Adams Hall	0	0	0	0	0	0
Braddock Hall	0	0	0	0	0	0
Concord Hall	0	0	0	0	0	0
Gallatin Hall	0	0	0	0	0	0
Hamilton Hall	0	0	0	0	0	0
Hancock Hall	0	0	0	0	0	0
Lexington Hall	0	0	0	0	0	0
Madison Hall	0	0	0	0	0	0
Marshall Hall	0	0	0	0	0	0
Monroe Hall	0	0	0	0	0	0
Ross Hall	0	0	0	0	0	0
Salem Hall	0	0	0	0	0	0
Washington Hall	0	0	0	0	0	0
Yorktown Hall	0	0	0	0	0	0

FIRE, INJURY, AND DAMAGE REPORT - 2020

RESIDENTIAL FACILITIES	Number of Fires	Cause of fire	Number of Injuries	Injuries Requiring Medical Attention	Number of Deaths	Value of Property Damaged
Adams Hall	0	0	0	0	0	0
Braddock Hall	0	0	0	0	0	0
Concord Hall	0	0	0	0	0	0
Gallatin Hall	0	0	0	0	0	0
Hamilton Hall	0	0	0	0	0	0
Hancock Hall	0	0	0	0	0	0
Lexington Hall	0	0	0	0	0	0
Madison Hall	0	0	0	0	0	0
Marshall Hall	0	0	0	0	0	0
Monroe Hall	0	0	0	0	0	0
Ross Hall	0	0	0	0	0	0
Salem Hall	0	0	0	0	0	0
Washington Hall	0	0	0	0	0	0
Yorktown Hall	0	0	0	0	0	100

How We Compile These Crime Statistics

The RMU Police Department collects crime statistics disclosed in the charts of this report through a number of methods. Police officers enter all reports of crime incidents made directly to the department through the Automated Records Management System (ARMS). After an officer enters the report in ARMS, a department supervisor reviews the report to ensure it is appropriately classified in the correct crime category.

The RMU Police Department periodically examines the data to ensure that all reported crimes are recorded in accordance with the crime definitions outlined in the FBI Uniform Crime Reporting Handbook and U.S. Department of Education Handbook for Campus Crime Reporting. Statistics are also obtained from the Office of Student Life, Title IX, and the Facilities Management Department.

The RMU Police Department maintains a close relationship with the Moon Township Police Department, Ohio Township Police Department, Pittsburgh Police Department and other local law enforcement agencies to ensure that notification is made concerning crimes occurring in the adjacent neighborhoods (as required by the Clery Act), on a regular basis, and provides annual statistics on all crimes required to be reported under the Clery Act and Pennsylvania Act 180.

The University will publish and distribute an annually updated report addressing the crime statistics for the most recent three-year period. The report shall include a crime rate, which is determined by considering the categories of crimes and the full-time equivalent campus population. This population is comprised of full-time equivalent undergraduate students, full-time equivalent graduate students, and full-time equivalent employees.

Geographic Areas Related to Reportable Crimes

On Campus Category

1. Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
2. Any building or property that is within or reasonably contiguous to the property described in the above paragraph, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

On Campus Student Housing Facilities: Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

- The total number of crimes that occurred on campus, including crimes that occurred in student housing facilities; and
- The number of crimes that occurred in on-campus student housing facilities as a subset of the total.
- Buildings that are owned by a third party that has a written agreement with the institution to provide student housing.

Non-Campus Building or Property: Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution (e.g., the University's Island Sports Center). RMU does not have any officially recognized student organizations with non-campus locations.

Public Property: All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus (e.g., areas surrounding the main campus in Moon Township).

Hate Crime Reporting—Clery Act

A Hate Crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim.

Under the Clery Act, hate crimes are reported for the following 8 categories: race, religion, sexual orientation, gender, gender identity, ethnicity, national origin, and disability.

Hate Crime reporting occurs with the following listed offenses:

Murder	Burglary
Rape	Motor Vehicle Theft
Fondling	Arson
Statutory Rape	Larceny/Theft
Incest	Simple Assault
Robbery	Intimidation
Aggravated Assault	Destruction/Damage/Vandalism of property

There were no hate crimes reported for the years of 2020, 2021, and 2022.

Definitions of above offenses are available in Appendix A of this report.

Violence Against Women Act (VAWA) Offenses—Clery Act

VAWA and the Clery Act require reporting of statistics related to Dating Violence, Domestic Violence, and Stalking. For purposes of the Clery Act these offenses are considered crimes.

See the statistics on page 28 of this document under “VAWA Offense Report”.

Definitions of these offenses are available in Appendix A of this report.

Clery Criminal Offense Report

OFFENSE	YEAR	ON-CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
MURDER/NON-NEGLIGENT MANSLAUGHTER	2020	0	0	0	0	0
	2021	0	0	0	0	0
	2022	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2020	0	0	0	0	0
	2021	0	0	0	0	0
	2022	0	0	0	0	0
RAPE	2020	1	1	0	0	0
	2021	1	1	0	0	0
	2022	0	0	0	0	0
FONDLING	2020	3	2	1	1	0
	2021	0	0	0	0	0
	2022	0	1	0	0	0
STATUTORY RAPE	2020	0	0	0	0	0
	2021	0	0	0	0	0
	2022	0	0	0	0	0
INCEST	2020	0	0	0	0	0
	2021	0	0	0	0	0
	2022	0	0	0	0	0
ROBBERY	2020	0	0	0	0	0
	2021	0	0	0	0	0
	2022	0	0	0	0	0
AGGRAVATED ASSAULT	2020	0	0	0	0	0
	2021	0	0	0	0	0
	2022	0	0	0	0	0
BURGLARY	2020	1	0	0	0	0
	2021	0	0	0	0	0
	2022	1	0	0	0	0
MOTOR VEHICLE THEFT	2020	0	0	0	0	0
	2021	0	0	0	0	0
	2022	0	0	0	0	0
ARSON	2020	0	0	0	0	0
	2021	0	0	0	0	0
	2022	0	0	0	0	0

VAWA Offense Report

OFFENSE	YEAR	ON-CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING	NON-CAMPUS PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
DOMESTIC VIOLENCE	2020	2	0	0	0	0
	2021	2	0	0	0	0
	2022	0	0	0	0	0
DATING VIOLENCE	2020	2	1	0	0	0
	2021	3	3	0	0	0
	2022	0	4	0	0	0
STALKING	2020	0	0	0	0	0
	2021	1	1	0	0	0
	2022	0	0	0	0	0

Arrest and Disciplinary Referral Report

ARRESTS - ILLEGAL WEAPONS	2020	0	0	0	0	0
	2021	0	0	0	0	0
	2022	0	0	0	0	0
DISCIPLINARY REFERRALS - ILLEGAL WEAPONS	2020	1	1	0	0	0
	2021	1	1	0	0	0
	2022	0	2	0	0	0
ARRESTS - DRUG LAW VIOLATIONS	2020	0	0	3	0	0
	2021	0	0	0	0	0
	2022	0	4	0	0	0
DISCIPLINARY REFERRALS - DRUG LAW VIOLATIONS	2020	19	18	3	3	0
	2021	27	28	6	5	0
	2022	0	2	0	0	0
ARRESTS - LIQUOR LAW VIOLATIONS	2020	3	2	0	0	0
	2021	2	2	0	0	0
	2022	1	3	0	0	0
DISCIPLINARY REFERRALS - LIQUOR LAW VIOLATIONS	2020	61	61	0	0	0
	2021	166	165	20	4	0
	2022	1	54	0	0	0

Criminal Offenses – FBI/PA Uniform Crime Report

Note: The FBI/PA UCR crime statistics may differ from the Clery Act crime statistics due to the difference in locations, categories and report formats.

RMU's crime rate is calculated by dividing the number of full-time equivalent undergraduate students, graduate students and employees into the number of incidents for each category of crime.

Full Time Equiv. Students	2020	4134	2021	3764	2022	3431
Full & Part Time Equiv. Employees		799		786		741
Totals		4933		4540		4172

	Offense Type	2020	Crime Rate	2021	Crime Rate	2022	Crime Rate
PART ONE OFFENSES	Criminal Homicide	0	0.0000	0	0.0000	0	0.0000
	a. Murder / Nonnegligent Manslaughter	0	0.0000	0	0.0000	0	0.0000
	b. Manslaughter by Negligence	0	0.0000	0	0.0000	0	0.0000
	Forcible Rape (02)	1	0.0002	1	0.0002	0	0.0000
	Robbery	0	0.0000	0	0.0000	0	0.0000
	Aggravated Assault	2	0.0004	0	0.0000	0	0.0000
	Burglary	1	0.0002	0	0.0000	1	0.0002
	Larceny - Theft	4	0.0007	7	0.0008	3	0.0007
	Motor Vehicle Theft	1	0.0002	0	0.0000	0	0.0000
	Arson	0	0.0000	0	0.0000	0	0.0000
	Total – Part One Offenses	9		8		4	
	PART TWO OFFENSES	Other Assaults – Not Aggravated	0	0.0000	2	0.0004	1
Forgery & Counterfeiting		0	0.0000	0	0.0000	0	0.0000
Fraud		1	0.0002	1	0.0002	0	0.0000
Stolen Property Possession/Receiving		0	0.0000	0	0.0000	0	0.0000
Vandalism		0	0.0000	0	0.0000	0	0.0000
Sex Offenses – Other		0	0.0000	0	0.0000	6	0.0014
Drunkenness		1	0.0002	0	0.0000	1	0.0002
Disorderly Conduct		1	0.0002	1	0.0002	6	0.0014
Drug Violations		0	0.0000	0	0.0000	4	0.0009
Liquor Laws		2	0.0004	3	0.0004	4	0.0009
Weapons Violations		0	0.0000	0	0.0000	0	0.0000
Vagrancy		0	0.0000	0	0.0000	0	0.0000
All other Offenses (Except Traffic)		3	0.0005	4	0.0006	0	0.0000
DUI		0	0.0000	0	0.0000	0	0.0000
Total – Part Two Offense		8		11		22	
TOTAL – ALL OFFENSES	17	0.0031	19	0.0032	30	0.0071	

Appendix A: Definitions

Definitions of Clergy Reportable Crimes

Murder and Non-negligent Manslaughter: the willful (non-negligent) killing of one human being by another.

Negligent Manslaughter: the killing of another person through gross negligence.

Sexual Assault: any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent (includes rape, fondling, incest and statutory rape).

In Pennsylvania, with the exception of rape and involuntary deviate sexual intercourse, a person commits the crime of sexual assault when that person engages in sexual intercourse with a complainant without the complainant's consent.

Rape: The penetration, no matter how slight, of the vagina or anus with the body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, includes instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm.

Burglary: The unlawful entry of a structure to commit a felony or theft.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc. **Larceny/Theft:** Includes pocket picking, purse snatching, shoplifting, and theft from a building, theft for a motor vehicle, theft of motor vehicle parts or accessories and all other larceny.

Simple Assault: Unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/Damage/Vandalism to Property (except Arson): To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Arrests & Referrals

Arrest and referral statistics include the number of arrests and the number of persons referred for disciplinary action for the following violations:

Liquor Law Violations: The violation of state laws and/or ordinances prohibiting: the manufacture, sale, transportation, or possession of use of alcoholic beverages.

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

Weapon Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

Domestic Violence, Dating Violence, & Stalking (VAWA Offenses)

Domestic Violence: 34 CFR §668.46 defines Domestic Violence as a felony or misdemeanor crime of violence committed by (i) a current or former spouse or intimate partner of the victim; (ii) by a person with whom the victim shares a child in common; (iii) by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; (iv) by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or (v) by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Domestic Violence, as defined in the 2022 Reauthorization of VAWA, includes felony or misdemeanor crimes committed by a current or former spouse or intimate partner of the victim under the family or domestic violence laws of the jurisdiction receiving grant funding and, in the case of victim services, includes the use or attempted use of physical abuse or sexual abuse, or a pattern of any other coercive behavior committed, enabled, or solicited to gain or maintain power and control over a victim, including verbal, psychological, economic, or technological abuse that may or may not constitute criminal behavior, by a person who- (A) is a current or former spouse or intimate partner of the victim, or person similarly situated to a spouse of the victim; (B) is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner; (C) shares a child in common with the victim; or (D) commits acts against a youth or adult victim who is protected from those acts under the family or domestic violence laws of the jurisdiction.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Pennsylvania does not have a specific statute for dating violence; those incidents are categorized as simple assault or aggravated assaults or other applicable offenses.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to (i) fear for the person’s safety or the safety of others; or (ii) to suffer substantial emotional distress.

For the purposes of this definition:

- Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

In Pennsylvania, a person commits the crime of stalking when the person either; (1) engages in a course of conduct or repeatedly commits acts toward another person, including following the person without proper authority, under circumstances which demonstrate either an intent to place such a person in reasonable fear of bodily injury or to cause substantial emotional distress to such person: or (2) engages in a course or repeatedly communicates to another person under circumstances which demonstrates or communicate either an intent to place such other person in reasonable fear of bodily injury or cause substantial emotional distress to such other person.

Consent: RMU’s Policy on Sexual Misconduct and Relationship Violence defines “Consent” as permission, implicit or explicit, given for sexual activity to commence and/or continue. Consent must be informed, voluntary, and mutual, and can be withdrawn at any time. There is no consent when there is force, expressed or implied, or when coercion, intimidation, threats, or duress is used. Whether a person has taken advantage of a position of influence over another person may be a factor in determining consent. Silence or absence of resistance does not imply consent. Past consent to sexual activity with another person does not imply ongoing future consent with that person or consent to that same sexual activity with another person.

In Pennsylvania, 18 Pa.C.S.A. §311 defines consent and ineffective consent. Assent does not constitute consent if:

- (1) it is given by a person who is legally incapacitated to authorize the conduct charged to constitute the offense;

- (2) it is given by a person who by reason of youth, mental disease or defect or intoxication is manifestly unable or known by the actor to be unable to make a reasonable judgment as to the nature or harmfulness of the conduct charged to constitute the offense;
- (3) it is given by a person whose improvident consent is sought to be prevented by the law defining the offense; or
- (4) it is induced by force, duress or deception of a kind sought to be prevented by the law defining the offense

Appendix B: Demographics

Faculty and Staff Headcounts				
Total number of non-student employees working at the University as of September 1, 2022				
Moon Campus Staff		Neville Island Staff		Overall Total
Full-time	322	Full-Time	27	349
Part-Time	67	Part-Time	28	95
Total	389		55	444
Moon Campus Faculty				
Full-time	142	Full-time	0	142
Part-Time	155	Part-Time	0	155
Total	297		0	297
Total	686		55	741

Student Population				
Student population at Robert Morris University as of Fall 2022				
	Moon Campus		Other	Total
Undergraduate Full-Time Students	2,299		285	2,584
Undergraduate Part-Time Students	76		107	183
Graduate Students	257		407	664
Total	2,632		799	3,431
<p>As of October 31, 2022, there were 1,526 students living in University housing on the Moon Township Campus including Yorktown Hall located 1 mile from campus.</p>				

Appendix C: University Map

