Faculty/Staff Mentor Job Description

Eligibility Criteria:
- Current RMU faculty or staff member
- Passion for women’s leadership and women’s empowerment
- Commitment to a four-year mentor position
- Completion of the WLMP Faculty/Staff Mentor application, including essay and resume

Qualifications:
- Desire and ability to help a woman student acclimate to campus
- Desire and ability to support a woman student in achieving her goals
- Desire and ability to establish a relationship based on equal responsibility and respect
- Desire and ability to communicate and listen openly and non judgmentally
- Practical problem-solving skills and ability to suggest options and alternatives
- Respect to persons of different backgrounds, including political, spiritual, economic, etc

Responsibilities:
- Make a four-year commitment to a mentor relationship with a cohort member
- Attend the WLMP Summer Orientation and Winter Symposium
- Attend ongoing mentor trainings and meetings
- Meet throughout the academic year with mentee to establish a working relationship
- Support mentee in establishing and meeting goals
- Assist mentee in solving problems interfering with work or school
- Complete evaluation documents as requested

Benefits:
WLMP faculty/staff mentors will receive:
- Training through The Mentoring Partnership of Southwestern PA
- Recognition at various campus events
- Ongoing support from WLMP staff
- A strong culture that supports, values and empowers women