

Faculty/Staff Mentor Job Description

Eligibility Criteria:

- Current RMU faculty or staff member
- Passion for women's leadership and women's empowerment
- Commitment to two-year mentor position
- Completion of the WLMP Faculty/Staff Mentor application
- Interview with WLMP staff member
- Completion of the WLMP Faculty/Staff Mentor Matching Survey

Qualifications:

- Desire and ability to help a woman student acclimate to campus
- Desire and ability to support a woman student in achieving her goals
- Desire and ability to establish a relationship based on equal responsibility and respect
- Desire and ability to communicate and listen openly and nonjudgmentally
- Practical problem-solving skills and ability to suggest options and alternatives
- Respect to persons of different backgrounds, including political, spiritual, economic, etc.

Responsibilities:

- Make a minimum two-year commitment to mentor a cohort member. Mentors will have the option of continuing to mentor his/her mentee through her junior and senior years.
- Attend relevant WLMP events, as you are able or interested
- Meet a minimum of three (3) times in-person with your mentee each semester
- Regularly connect with your mentee through your mutually established method of communication
- Support mentee in establishing and meeting goals
- Assist mentee in solving problems interfering with work or school
- Engage your mentee in research or scholarship activities
- Invite your mentee to community or professional events, when appropriate
- Complete monitoring and evaluation documents as requested including monthly Revolution entries

Benefits:

WLMP faculty/staff mentors will receive:

- Training through The Mentoring Partnership of Southwestern PA
- Recognition at various campus events
- Ongoing support from WLMP staff
- A strong culture that supports, values and empowers women
- \$25 in Colonial Cash to spend during on-campus meetings with mentee