WLMP Cohort Member Commitment & Responsibilities

(Subject to additions.)

☑ Make a **four-year commitment** to the position.

☑ Attend the WLMP August Orientation and Spring Semester Symposium.

☑ Meet with mentor on a regular basis to establish a working relationship, to receive support in creating and meeting goals, and to solve problems that interfere with your success at school or at work.

☑ **Check in with mentor at least once a week** either in-person or electronically and meet with mentor **in person at least once a month**. Keep in mind that these are minimums; we encourage more contact.

☑ The discussions between you and your mentor are **confidential**. You are welcome to discuss your personal or family life; however, if your mentor senses that you are struggling, your safety is in jeopardy, or you are in need of more support, she must contact WLMP staff immediately if possible.

☑ Do not abuse alcohol, tobacco or drugs when with your mentor.

☑ **Meet each semester with WLMP Specialist** to discuss quality of mentoring relationship and mentorship training.

☑ ** Remain active** by attending program events, as detailed in WLMP calendar.

☑ **Report any issue** in mentoring relationship or area of concern related to you or your mentor immediately to WLMP staff members.

☑ **Respond to emails** and outreach in a timely and professional manner; keep in contact with WLMP staff. Reach out to WLMP staff any time that you need support and guidance.

☑ Complete evaluation documents as requested by WLMP staff.

☑ Represent the WLMP in a professional manner at all times.

I agree to take on the responsibilities of a WLMP Cohort Member to the best of my abilities. If at any time, I cannot honor these responsibilities, I will notify WLMP staff as soon as possible.

________________________________________
Name (print)

________________________________________
Signature

_________ Date