

**Robert Morris University  
Academic Internship Program  
Employer's Evaluation of Intern**

Student: \_\_\_\_\_

Host Organization: \_\_\_\_\_ Work Period: \_\_\_\_\_

Supervisor/Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Intern Supervisor: \_\_\_\_\_

The immediate supervisor will evaluate the student objectively, comparing him or her with other students of comparable academic level. Because the evaluation is an essential factor in the student's grade for the academic internship, please complete and return no later than \_\_\_\_\_.

**ATTITUDE/APPLICATION TO LEARNING**

- Outstanding and extremely enthusiastic
- Interested and industrious
- Average
- Indifferent

**ABILITY TO LEARN**

- Learns very quickly
- Above average in learning
- Average
- Below average

**DEPENDABILITY**

- Completely dependable
- Above average in dependability
- Usually dependable
- Lacks dependability

**WRITING ABILITY**

- Consistently clear, organized, uses standard English
- Reasonably clear, organized, usually uses standard English
- Has some gaps in writing ability
- Lacks clarity in writing skills

**QUALITY OF WORK CONTRIBUTIONS**

- Excellent
- Very Good
- Average
- Below Average

**RELATIONS WITH OTHERS**

- Gets along with others exceptionally well
- Works well with others
- Gets along satisfactorily
- Some difficulty working with others

**JUDGMENT/DECISION MAKING**

- Exceptionally mature/makes good decisions
- Above average in maturity/decision-making
- Usually makes good decisions
- Often demonstrates poor judgment

**COMMUNICATIONS ABILITY**

- Consistently articulate, coherent, confident
- Reasonably articulate, coherent, confident
- Has some gaps in speaking ability
- Lacks clarity in communication skills

ATTENDANCE:  Regular  Sporadic

PUNCTUALITY:  Regular  Sporadic

OVERALL PERFORMANCE RATING:

Exceptional  Very Good  Average  Marginal  Unsatisfactory

STUDENT'S MAIN STRENGTHS:

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RECOMMENDATIONS FOR IMPROVEMENT:

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ADDITIONAL COMMENTS/ASSESSMENT OF THE RMU INTERNSHIP PROGRAM:

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This report has been discussed with students.  Yes  No

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_